



Associate Account Manager

Are you looking for a career in management with an opportunity for career growth and advancement?

Amica is searching for talented individuals who possess the leadership skills necessary to thrive in our Associate Account Manager position. As an Associate Account Manager you will be coaching and leading a team comprised of the insurance industry's very best customer service and sales representatives.

As one of the nation's leading personal lines carriers, Amica has been writing insurance for more than 100 years and is rated A++ (Superior) by A.M. Best¹, that credit rating organization's highest rating.

Amica offers a generous total compensation and benefits package. Among the many advantages of a career at Amica are our promote-from-within philosophy and emphasis on employee satisfaction.

Job Responsibilities

- Achieving results through leadership
- Coaching a team of sales representatives to successfully meet goals
- Recruiting, developing and retaining frontline staff
- Assessing new business applications and complex files for risk selection
- Working closely with frontline staff to resolve customer-stated issues and to motivate them for issue ownership
- Conferring with our policyholders by telephone, in person and through written correspondence regarding Amica's products and services.

Job Requirements

- Bachelor's degree, any major
- Willingness and ability to relocate countrywide
- Excellent written and verbal communication skills
- Ability to lead and motivate others
- Strong interpersonal skills
- High achievement drive

Training

Associate Account Managers begin their career with a seven-week paid training program at our Corporate Headquarters in Lincoln, Rhode Island. Here you will learn about our company culture and our focus on customer service and also develop an understanding of our products, services and systems. In addition, you will take away the management skills necessary to supervise and lead a team.

Relocation

Upon successful completion of the program, Associate Account Managers will be assigned to one of our country-wide branch offices. Branch assignments will depend upon company needs at the time. Candidates must be flexible and willing to relocate to any of our branches.

For more information and to apply, please visit our Web site at www.amica.com/careers.

Equal Opportunity Policy: All qualified applicants who are authorized to work in the United States will receive consideration for employment without regard to race, religion, sex, color, national origin, age, disability or sexual orientation. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are 40 or more years of age. Employees are subject to the provisions of the Worker's Compensation Act.



Take a snapshot with a QR Reader app and experience what it's like to work at Amica.

¹ A.M. Best Company. Dec 22, 2010



Associate Adjuster

Are you looking for a career in management with an opportunity for career growth and advancement?

Amica is searching for talented individuals to fill Associate Adjuster positions in our countrywide branch offices. The Associate Adjuster position offers a fast-paced and dynamic environment with independence and flexibility in one's daily schedule.

As one of the nation's leading personal lines carriers, Amica has been writing insurance for more than 100 years and is rated A++ (Superior) by A.M. Best¹, that credit rating organization's highest rating.

Amica offers a generous total compensation and benefits package. Among the many advantages of a career at Amica are our promote-from-within philosophy and emphasis on employee satisfaction.

Job Responsibilities

- Gathering documentation and evidence in the investigation of claims
- Interviewing policyholders, claimants, witnesses and other parties
- Photographing and documenting accident scenes and damaged property
- Developing a proficiency in legal concepts and medical terminology
- Understanding basics of home construction, including methods, procedures and materials
- Negotiating with attorneys and other parties to ensure fair and equitable claims settlements

Job Requirements

- Bachelor's degree, any major
- Willingness and ability to relocate countrywide
- Excellent written and verbal communication skills
- Ability to work independently and with minimal supervision
- Willingness to work irregular hours as job needs dictate
- Strong interpersonal skills

Training

Associate Adjusters begin their career with Amica with a seven-week paid training program at our Corporate Headquarters in Lincoln, Rhode Island. Here, you'll develop an understanding of our company culture and our strong focus on customer service and also learn about our products, services and systems. Training includes gaining hands-on experience in investigating claims and meeting face-to-face with our policyholders. The latest technology and equipment are provided to help you to succeed in your career.

Relocation

Upon successful completion of the program, Associate Adjusters are assigned to one of our countrywide branch offices, depending upon company needs at the time. Since candidates are not assigned to a specific office at the time of hire, they must be completely flexible in relocating to any of Amica's branches.

For more information and to apply, please visit our Web site at www.amica.com/careers.

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