

STACY M. TZAKIS

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OBJECTIVE

To obtain an entry level or trainee position in the insurance industry.

EDUCATION

Illinois State University, Normal, IL

Expected: May 2010

Bachelors of Science in Finance

Bachelors of Science in Insurance

GPA: 3.11/4.0

Familiar With: Microsoft Word, Excel, PowerPoint, Outlook.

INTERNSHIP EXPERIENCE

Regional Operations Intern

May - August 2009

ACE USA Insurance, Chicago, IL

- Learn internal systems used by the company
- Assist with implementing a business plan - client mapping
- Updated and compiled broker and client spreadsheets to be used as future contacts
- Ran Broker Production reports and forecasted Broker reports used for monthly meetings
- Submitted Loss Control Requests/Pulled Loss Runs per request of custom casualty underwriters

Underwriting Intern

May - August 2008

Zurich Insurance, Schaumburg, IL

- Business/data analyses large account equipment breakdown underwriting
- Updating of Reinsurance databases for accuracy
- New and renewed account quote/rating preparation for a senior underwriter
- Market research related to equipment breakdown coverage/competitor data
- Sorting of equipment breakdown claims

ADDITIONAL WORK EXPERIENCE

Sales Associate

May 2007 - January 2008

Forever 21, Aurora, IL

- Cashier/Fitting Room

Nanny

June 2004 - August 2006

The Wilken Residence, Naperville IL

- Responsible for watching two children after school and driving them to activities.

Data Entry Temp

August - September 2003

Factory Card Outlet, Naperville, IL

- Responsible for transferring information from paper to Excel database.

CAMPUS ACTIVITIES

Financial Management Association, Member

Gamma Iota Sigma - Insurance Fraternity, *Special Events Committee Member*

Pi Sigma Epsilon, *New Member Trainer Spring 2010, Historian 2009,*

Member of the Month October 2009

- The only national, co-ed, professional fraternity in marketing, sales and management.