

Corinne M. McCarter

cmmccar@ilstu.edu
(815) 685-8549

EDUCATION:

Illinois State University Normal, IL
Bachelor's Degree in Insurance & Finance

Graduation May 2013

Cumulative G.P.A. 3.86/4.0

Honors Program: Sophomore Honors Designation

26 Hours Completed & 6 Hours in Progress

Dean's List for Fall 2009, Spring 2010, & Fall 2010

WORK EXPERIENCE:

Illinois Department of Transportation Ottawa, IL

Bureau of Program Development Summer Assistant

June 2011-August 2011

June 2010-August 2010

- ♦ Created Excel spreadsheets with construction project information
- ♦ Updated essential information in their Access database
- ♦ Reviewed databases for discrepancies
- ♦ Collaborated with other departments on projects

HealthSmart Fitness Center Morris, IL

June 2007 –August 2010

Assistant Manager/Receptionist

- ♦ Facilitated customer relations by selling memberships, services, and products
- ♦ Responsible for daily cash collection, filing contracts, and making fliers
- ♦ Coordinated spa and group fitness appointments
- ♦ Updated website monthly

EXTRACURRICULAR ACTIVITIES:

Liberty Mutual Responsible Scholars National Leadership Forum

June 2011

- ♦ Traveled to Liberty Mutual's Headquarters in Boston, MA
- ♦ Participated in leadership building activities and informational break out sessions
- ♦ Gained valuable insight into Liberty Mutual and the insurance industry

Gamma Iota Sigma at Illinois State University

February 2011-Present

- ♦ Active member of this nationally known insurance fraternity
- ♦ Toured Country Financial headquarters and met with industry professionals
- ♦ Participated in a mock interview with Liberty Mutual
- ♦ Attended Lunch and Learn sessions with Zurich North America & Liberty Mutual presenters

Delta Sigma Pi at Illinois State University

August 2010-Present

Vice President of Finance

- ♦ Active member of this co-ed business fraternity
- ♦ Responsible for creating the balance sheet, income statement, and various budgets
- ♦ Collects all debts and maintains the financial account
- ♦ Accountable for all monetary activities

VOLUNTEER WORK:

Adopt-A-Highway with Delta Sigma Pi

August 2010-Present

Reddick Library Summer Block Party

August 2011

Operation St. Nick Brandt's Tavern Fundraiser

July 2011

Constitution Trail Clean Up Business Week CSR Event

March 2011

Easter Seals Fundraisers

February 2011

Challenge for Charity Dodgeball Tournament

November 2011

Joy Care Center Grant Research

February 2010

Equestrian Special Olympics with Equestrian Club

September 2009